



Measure L Citizens' Oversight Committee

1st Floor City Council Conference Room Area 'B'

Monday July 14, 2014, 2014

Approved Minutes

COMMITTEE MEMBERS

George 'Andy' Anderson, Lance 'Scott' Garver,
Michael Petersen, Phil Salvatore, Eddie Thomas

Regular Meeting – 5:30 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

CALL TO ORDER - Meeting was called to order at 5:30

ROLL CALL

Present: M. Petersen, A. Anderson, S. Graver,
Absent: P. Salvatore, E. Thomas, Dennis Speer, R. McQuiston
Staff: Chief Strand R., K. Harker

APPROVAL OF AGENDA *Motion To Approve Agenda with moving **Item Three** to the next meeting Was Made By Mr. Garver, Seconded by Mr. Andersen. Motion Carried By Voice Vote of 3 Ayes, 0 Nays, 2 Absent, 0 Abstain*

APPROVAL OF MINUTES *Motion To Approve Minutes of June 23, 2014, Was Made By Mr. Garver Seconded by Mr. Andersen Motion Carried By Voice Vote of 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.*

PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA

- Public Comment opened at 5:33
- Public comment closed at 5:34

DISCUSSION AND OTHER ACTION ITEMS

- Request Presentation/Explanation of 20 MSRL, ML4ST and CAFR from Finance
Karen Harker explained the Measure L Revenue and Expenditure Report to the best of her knowledge. She indicated that this report generated by Tess Sloan is numbers that Tess generates straight from the 20 MSRL Report. Ms. Harker also showed the report of the 20 MSRL. This report is a 44 page document that Ms. Sloan can get in a click of a button. The other report Ms. Sloan does need to work on to generate it. Ms. Harker asked the committee which one they would like to see and requested that they look at each report so that they can determine which one would suit their needs. Ms. Harker informed the committee that Ms. Sloan and she eliminated the ML4ST project code from the GAS TAX fund so that now all information regarding Measure L funding would be seen in the 20 MSRL Report.

Ms. Harker asked for the Committee to turn to the last page of the 20 MSRL report to show them that the Committee would be able to see the expenditures that are identified in the Programmed Projects by the TS or ST 13-0 and that there was just a missing number that Ms. Sloan and Ms. Harker were working so that the committee would be able to see the last digit. Ms. Harker also indicated to the Committee that any line item numbers that starter with 001-4720 would be tied to the Engineering accounting and that all the others would be tied to Public Safety.

Public Comments:

Stan Ratorja – Mr. Ratorja felt that this information was more important to Phil Salvatore because he is the one that disseminates the numbers and feels that he should be the one to really look it over. Mr. Ratorja asked if the FY 14 Actuals takes us up to June of 2014. Ms. Harker indicated that these numbers were through April 2014. Mr. Salvatore then commented that the City still had several months that would see revenues and that would be a good thing.

Stan Ratorja – was there an adjustment to the Public Safety Budget by Resolution. Ms. Harker indicated that there was a mid-year adjustment by Resolution 14-02 or 03 where a Code Enforcement Officer was added to the funding.

Stan Ratorja – spoke to the \$317,273 and asked if this was all the money that had been spent for the public works department. Ms. Harker indicated that that she thought that was the money that was left over from the money that was spent in the budget, but was not sure. Mr. Salvatore commented that this would not make sense since the Public Safety showed that in the Public Safety the column showed money that was spent. Ms. Harker stated that she would have to ask Ms. Sloan about the sheet

Stan Ratorja - It just seems that we have an adjusted budget of 1million dollars and not much is being spent on the roads and we should be able to spend that money. Ms. Harker tried to explain that most of this money was encumbered into programmed projects and that it hasn't been spent yet. Mr. Ratorja commented that these would only be invoices that would show up until the 30th of June and anything after that would be in Fiscal Year 14-15.

Committee Comments:

Michael Petersen – when will the Fiscal Year 13-14 be available to the Committee. Ms. Harker indicated that it could be September or October. She reiterated that the audit happens in October and then the CARF doesn't become available until the end of February.

➤ **Update budgetary spreadsheet from Streets Department**

Karen Harker discussed the spreadsheet that she had presented to the committee on June 23, 2014. She informed Mr. Garver that he had been correct in the fact that the State/Local share had been the original budget that the of Measure L Funding and that there was a budget adjustment by Resolution 14-10 to amend the funding for the Design Element to help with the Contracts with the Consultants. Mr. Anderson just wanted to make sure that there was only \$90K that was being spent on the Design programmed projects. Ms. Harker indicated that this is correct. There was also discussion about two projects that were going before City Council on the 16th of July to Amend the 12 Intersection and the Drummond Avenue Project for more funds and that these funds would be coming from Measure L funds for Fiscal Year 2014-2015.

Stan Ratorja – based on the numbers that he is seeing here we are way behind spending money on the streets. If there is a million dollars in the actuals, then the

money should be spent quicker. Also, in the City Council meeting on the 16th of July the Finance Director is showing a report that indicates that there is only \$598k that is being transferred and here it show that there is \$317,273. I believe that we should have the same numbers and not the discrepancy.

- Discuss New Meeting Date - **move to next meeting date**

CITIZENS' OVERSIGHT COMMITTEE COMMENTS

Michael Petersen: thank Karen Harker for explaining all of the information that was given tonight. Mentioned that City Council will be asking for new candidates for Measure L Committee and disclosed that he might or might not be putting in an application.

Scott Graver: no comments

Andy Anderson: no comments

SUPPORT STAFF COMMENTS

Karen Harker- Ms. Harker wanted to inform the Committee that she had a conversation with Mr. Salvatore today regarding the appointment of members to the Measure L Committee. He has indicated that he may or may not submit a application. Ms. Harker will be informing the City Clerk as well as the City Manager and City Council that there could be openings on the Committee. She suggested that if there were any people that the committee knew who might be interested in being on the Committee they should encourage them to apply. Ms. Harker also asked the Committee to consider when discussing a new date for the meeting to think about going to once a month. It can be difficult for people to commit to 2 times a month. The committee also needs to remember that any meeting dates that are changed must be done by resolution.

FUTURE AGENDA ITEMS

Discuss Approval of New Meeting Date

NEXT MEETING:

August 11, 2014

ADJOURNMENT: Meeting adjourned at 6:22